



**Position:** Food & Health Fellow

**Posting Date:** March 2019

**Start Date/Positions Available:** Late-May 2019, 25 Positions Available

## **POSITION SUMMARY**

Eastern Market Corporation (EMC), the 501(c)(3) non-profit that manages and promotes Eastern Market on behalf of the City of Detroit, operates seasonal farm stands and tasting stations to improve access to healthy, affordable, and culturally appropriate food. EMC also distributes information and provides food assistance programs such as SNAP, Double Up Food Bucks, WIC Project Fresh, Senior Market Fresh, and Fresh Prescription at the Eastern Market and at Farm Stand sites.

Food & Health Fellows will provide operational support to these programs:

- **Eastern Market Farm Stands** sell produce at small farmers markets, community, corporate, and healthcare sites. Fellows will be responsible for purchasing, storing, transporting, displaying, and selling produce at each Farm Stand site. This portion of the job is labor intensive with long, fun days outside on your feet lifting and carrying supplies and produce.
- **Eastern Market Tasting Stations** set up nutritional education tables inside grocery stores to engage customers in conversations about healthy eating. These tables will also feature food samples and corresponding recipe cards.

The Food & Health Fellow opportunity is a seasonal (June - October) part-time position requiring a 20-25 hours per week commitment as well as a weeklong training in May. EMC expects to build a 25-person team who will learn from and engage with a variety of experts and organizations working to build a more inclusive, resilient, and robust regional food system.

## **RESPONSIBILITIES**

### Farm Stand:

- Set up farm stands (includes marketing and merchandizing of displays)
- Properly load and unload vehicles and store produce
- Assist customers with prompt, friendly service
- Properly record inventory and sales through our point-of-sale device
- Educate customers on preparation of local produce while delivering excellent customer service
- Execute sales of multiple currencies and maintain financial records
- Collaborate with team on produce procurement, inventory, and purchasing
- Participate in bi-weekly meetings and skill building trainings
- Follow Food Safety procedures throughout Farm Stand operations

### Tasting Station:

- Set up tasting stations and follow food safety procedures
- Educate customers on nutritional and culinary uses of local produce
- Track the number of participants at all events
- Present nutritional demonstrations
- Properly handle kitchen equipment

### **QUALIFICATIONS**

- Interest in local food, social justice, entrepreneurship, and urban revitalization
- Willingness to learn about food systems while having fun and working hard
- Dependable & responsible, outgoing & enthusiastic
- High level of organizational multitasking skills
- Ability to maintain high levels of customer service in a fast-paced environment
- Strong communication and interpersonal skills
- Ability to work in small teams
- Physically able to set up equipment, stand/walk during shifts, and carry 50+ lbs
- Availability evenings and Saturdays
- Basic math literacy and cash handling skills
- Ability to operate iPad applications with training
- Detail - oriented
- Valid driver's license
- Must be 18 years of age or older

### **COMPENSATION**

- Hourly rate of \$10.00/hour
- This is a part-time, summer fellowship, 20-25 hours per week
- Vacation, Health Insurance, and Retirement are not available

### **HOW TO APPLY**

To apply for a Food & Health Fellow position, please send a letter of interest and your résumé to [nhellar@easternmarket.org](mailto:nhellar@easternmarket.org) by Sunday, April 21, 2019 as follows:

- Please put "Food & Health Fellow 2019" in the subject line of the email.
- Do not exceed one page in length for the letter of interest
- Do not exceed two pages in length for your résumé.
- PDF Preferred

Please follow all the above submission guidelines. We look forward to receiving your application. Eastern Market Corporation conducts background and motor vehicle record checks on all job applicants following a conditional offer of employment.

For more Information on Eastern Market Corporation's Food Access work, please visit <https://www.easternmarket.org/programs/food-access>